

NF RESIDENT WITH SSI INCOME-MEET REPORTING RESPONSIBILITY TO AVOID OVERPAYMENT

Patient receiving full SSI or partial benefit must have their admission to a Nursing Facility reported to Social Security.

If the stay is going to be temporary, less than 90 days, the NF admission coordinator (or facility designee) must ensure the following process is completed:

1. A physician certifies that the patient is expected to be in the institution three months or less;
and
2. The patient maintains and pays expenses associated with permanent living expenses.
(VERIFY BY OBTAINING RENT RECEIPT OR LEASE, OR PROOF OF HOMEOWNERSHIP,
i.e. property tax statement)

The above information should be sent to the local Social Security office (call first and report change in the living arrangement and ask for the proper place to address this information to. Preferably get a name or department to send to the attention of) **The patient will retain their full month SSI benefit and it is not payable to the Nursing Facility for up to 3 months.**

NURSING FACILITY REPORTING RESPONSIBILITY TO SSA AND MEDICAID OFFICES:

1. **SSA office must have evidence of the temporary stay by the 90th day after the person enters the institution or by the date of discharge, whichever is earlier to avoid charging recipient an overpayment.** (RECOMMEND THIS IS COMPLETED AT ADMISSION-IF NF STAFF MISSES THEIR REPORTING RESPONSIBILITY, THE CLIENT WILL BE CHARGED AN OVERPAYMENT WHEN THEY RETURN HOME, REDUCING THEIR INCOME TO UNDER THE 75% FEDERAL POVERTY LINE UNTIL THE OVERPAYMENT IS PAID OFF.-AVOID THIS!!)
2. NF staff **must report to Medicaid** on ODM 9401 the SSI admission status. If status changes from temporary stay (90 days or less) to permanent stay and **it has been reported to SSA OFFICE to reduce SSI to \$30; this will avoid having SSI charged as patient liability.** The client still has to repay SSA for an overpayment if NF collects SSI as Patient Liability. **-PERSONAL NEED ALLOWANCE FOR PATIENT WITH SSI ONLY: (Permanent Stay)**

Nursing facility admission or facility designee should report permanent stays in the week of admission for patient with SSI income:

1. Patient with SSI only -- \$30 PNA.
2. Dual-SSA & SSI-- \$50 PNA. (SSI will be terminated)

REPORTING SSI EVENTS: http://www.ssa.gov/payee/NewGuide/toc.htm#Additional_Reportin_Events